



**Yearbook**  
Miss L. Murray  
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### **Course Description**

In this course, students will participate in the publishing of the school yearbook and the end-of-the-year video.

Planning and designing the yearbook is done during class. Photographing is mostly done after school. Students are expected to attend sporting and club events to document them and have photographs to include in the yearbook. The school is depending on the staff to cover as much as possible. There are two school cameras available for use. No purchasing of a camera is required, but suggested so students can become comfortable and proficient at photography.

Students will be assigned different sports/clubs/activities to be in charge of. They will be responsible for contacting coaches, gathering information and taking pictures for the assigned activity. Sports usually start at 3:00 p.m. and are done about 4:30 p.m. There are home and away games. On some occasions, when there is room, the yearbook staff member(s) may ride with the team. This needs to be pre-arranged with parent, teacher, and school.

### **Student Materials**

Students will need:

- ❖ Student planner
- ❖ A folder or binder
- ❖ Lined paper
- ❖ Pencil or pen

### **My Expectations**

1. SOAR Rules (Safe, On time, Act respectful, and responsible)
2. In assigned seat when the bell rings ready to go.
3. The teacher dismisses the class.
4. Teamwork!

### **Grading**

Grading will be based on assignments and meeting deadlines. Grades are determined from a percentage of the total points calculated. The staff will be working with professionals in the photography and printing industry. As such, meeting deadlines is very important!

<b>A = 93-100</b>	<b>B = 80-82</b>	<b>D+ = 67-69</b>
<b>A- = 90-92</b>	<b>C+ = 77-79</b>	<b>D = 63-66</b>
<b>B+ = 87-89</b>	<b>C = 73-76</b>	<b>D- = 60-62</b>
<b>B = 83-86</b>	<b>C- = 70-72</b>	<b>F = Below 60</b>

### **Citizenship**

Grades are based on punctuality, participation, honesty, cooperation, and respect for others.

### **Make-up Work**

Missing deadlines for the spreads will be penalized. If absences are known ahead of time, please make arrangements to complete work before leaving. If absences are persistent, the yearbook position may be jeopardized.

For class assignments other than spreads, students will be a week after a school excused absence to complete the missed work for full credit. Initiating make-up work for absences is the student's

responsibility. It may be done before or after school or during remediation if time allows. Work not completed will receive a score of "0."

### **Progress Reports**

Grades are posted on the Portal. Please check regularly at [wsdinfo.net](http://wsdinfo.net)

### **Equipment Use Agreement**

Students will be using computers with design software. Files, including assignments and pictures, will be saved on the yearbook's drive. Students are expected to be responsible and use the facilities in an ethical manner. Therefore, the student will:

- Keep pictures and pages in the classroom on yearbook drive only.
- Only log on to own computer and not touch another student's computer.
- Only use the equipment for classroom assignments and projects.
- Keep the computer area and classroom clean.

Daily use of the computer lab will cause some normal wear. However, intentional misuse may end in losing yearbook staff privileges and/or other appropriate action may be taken. If actions cause any financial loss to the school district in any way, the student will be charged for the repair.